

REQUE. FOR RECORDS RETENTION SCHEDULE
To be Submitted to the Records Management Division
Hall of Records CommissionSCHEDULE
NO. 465PAGE
NO. 1 of 1

1. Requesting Agency

BALTIMORE CITY POLICE DEPARTMENT

2. Division or Bureau of Requesting Agency

SERVICES BUREAU

3. Authorization Requested (Check only one of the squares below).

☐ **A** Dispose of present accumulation. No additional accumulation is anticipated. Records have ceased to have value to warrant retention.

☒ **B** Establish retention schedule for records for which there is a continuing accumulation. The records will cease to have value to warrant their retention after the period of time indicated.

☐ **C** Microfilm and destroy originals. Originals if not microfilmed would be retained for the period of time indicated.

4. Item No.	5. Description of Records Describe records accurately. Include title, form number, size of documents, work or activity to which the records relate, inclusive dates, and quantity (cubic or linear feet). Show recommended retention period.	6. Recommendation of Hall of Records and Board of Public Works.
1	<p>BALTIMORE CITY TAXICAB DRIVER'S LICENSE FILE</p> <p>Size: Letter-size Quantity: 5 4-drawer letter-size files (x 2 1/2 cu. ft.) Location of file: As of 10/1/68, these records have been stored in the Tactical Section of the Baltimore City Police Dept. at Pratt and Calhoun Streets Dates: Prior to July 1, 1966— File Arrangement: Alphabetical by name of licensee</p> <p>Legislation enacted by the Maryland General Assembly in 1966 transferred authority for the licensing of Baltimore taxicab drivers from the Baltimore City Police Department, Traffic Division, to the Public Service Commission as of July 1, 1966 (Annotated Code of Maryland, 1957 edition as amended, Art. 78, Secs. 50A-50K).</p> <p>The new law required taxicab drivers to re-apply for a permit and to apply for renewal annually thereafter.</p> <p>The files now held by the Baltimore City Police are obsolete and are subject to the recommendation below. This schedule does not apply to the files of the Public Service Commission.</p> <p>RECOMMENDATION: DESTROY ACCUMULATION.</p>	

7. Agency, Division or Bureau Representative

Signature

Deputy Commissioner-Services

Title Bureau

November 4, 1968

Date

Schedule Authorized as Indicated in Col. 6 by Hall of Records Commission.

Disposal Authorized as Indicated in Col. 6 by Board of Public Works.

NOV 8 1968

Date

Mona S. Nardoff

Archivist

DEC 17 1968

Date

L. J. [Signature]

Secretary